



## HAMILTON TOWNSHIP

### HAMILTON TOWNSHIP ADMINISTRATION

Joseph Rozzi – *Board Chair*

Darryl Cordrey – *Vice Chair*

Mark Sousa – *Trustee*

Leah Elliott – *Fiscal Officer*

7780 South State Route 48

Maineville, Ohio 45039

Phone: (513) 683-8520

#### Township Administrator

Jeff Wright

(513) 683-8520

#### Police Department

Scott Hughes – Police Chief

Phone: (513) 683-0538

#### Fire and Emergency Services

Jason Jewett – Fire Chief

7684 South State Route 48

Maineville, Ohio 45039

PHone: (513) 683-1622

#### Public Works

Don Pelfrey – Director

Phone: (513) 683-5320

#### Assist. Fiscal Officer

Ellen Horman

Phone: (513) 239-2377

#### Human Resources

Cheryl Allgeyer

Phone: (513) 239-2384

#### Zoning Administrator

Cathy Walton

Phone: (513) 683-8520

#### Parks and Recreation

Nicole Earley

(513) 683-5360

## SPECIAL MEETING AGENDA 1/15/2025

6:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the audio/video recording as the Official Minutes of the January 3, 2024, Police District Meeting.

### Public Comments

### New Business

### Resolutions

- Resolution No. 2025-0115- Meeting dates and times for Police District

### Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)

# Hamilton Township Trustee's Police District Meeting

January 3, 2024

Trustee Board President Sousa called the meeting to order at 6:00 p.m., Mr. Cordrey and Mr. Sousa were present.

Roll call as follows:	Joe Rozzi	Absent
	Darryl Cordrey	Yes
	Mark Sousa	Yes

The *Pledge of Allegiance* was recited by all in attendance.

## **New Business**

- Resolution 2024-0103- Setting Police District Trustee meeting dates and times

A motion was made by Mr. Sousa and seconded by Mr. Cordrey to approve Resolution 2024-0103.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes

## **Adjournment**

With no further business to discuss, Mr. Sousa made a motion, with a second from Mr. Cordrey, to adjourn at 6:01 p.m.

Chief Hughes wished everyone a Happy New Year!

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes



**Office of Township Administrator**  
**01/15/25 Police District Meeting**

---

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Township Administrator:

**Motion to approve Resolution 25-0115 – Setting the dates and times for the Police District Meetings for 2025.**

Standard practice to allow each meeting of the Board of Trustees to also serve as a concurrent meeting of the Hamilton Township Police District.

The Board of Police District Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on January 15, 2025, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joseph Rozzi – Trustee, Chair  
Darryl Cordrey – Trustee, Vice Chair  
Mark Sousa – Trustee

Mr. \_\_\_\_\_ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP POLICE DISTRICT, WARREN COUNTY OHIO  
RESOLUTION NUMBER 25-0115**

**A RESOLUTION SETTING MEETING DATES AND TIMES**

**WHEREAS**, the Board of Hamilton Township Police District Trustees desires to establish meeting dates and times for its regular meetings in 2025;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Police District Trustees of Hamilton Township, Warren County, Ohio:

**SECTION 1.** Regular meetings of the Board of Police District Trustees of Hamilton Township shall be held on the first and third Wednesday of each month at 6:00 p.m. at the Township Hall located at 7780 South State Route 48, Hamilton Township, Warren County, Ohio 45039.

**SECTION 2.** Regular meetings of the Board of Police District Trustees may be rescheduled or cancelled by the President of the Board of Police District Trustees, or the Township Administrator, or a majority vote of the members of the Board of Police District Trustees. Special meetings may be called by the President of the Board of Police District Trustees, or the President of the Board of Township Trustees, or the Administrator, or a majority of the Board of Township Trustees provided the notice required under Ohio law is provided.

**SECTION 3.** This Resolution shall take effect on the earliest date allowed by law.

Mr. \_\_\_\_\_ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joseph Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey–	Aye _____	Nay _____

Resolution adopted this 15<sup>th</sup> day of January 2025.

Attest:

\_\_\_\_\_  
Leah M. Elliott, *Fiscal Officer*

Approved as to form:

\_\_\_\_\_  
Brodi J. Conover, *Law Director*

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on January 15, 2025.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leah M. Elliott, *Fiscal Officer*